***INTERIM PROGRESS REPORT: Year 1***

*As you compile your interim progress report, please* ***follow the outline of the sections and questions posed below****. The report should be submitted as a Word or PDF document. Feel free to include additional information you would like to share, including figures, tables, etc. The purpose of this document is to provide SCRA with a written record of grant-related activities, accomplishments, and challenges that have been faced during the grant term. We use this report for grant management, results assessment, impact evaluation, and learning. Please submit the report to* [*academicinnovations@scra.org*](mailto:academicinnovations@scra.org) *by* ***June 1, 2025****.*

**PROJECT OVERVIEW**

1. **PROJECT TITLE:**
2. **PROJECT START/END DATE:**
3. **NAME OF LEAD INSTITUTION:**
4. **GRANTS ADMINISTRATION REPRESENTATIVE (NAME, EMAIL):**
5. **PRINCIPAL INVESTIGATOR (NAME, EMAIL):**

**SECTION A. PROJECT ACTIVITY SUMMARY**

1. **OUTCOMES.** *Describe the outcomes that have been achieved over the past year. What progress have you made toward the original Project Plan, including activities planned for the previous year and achievement of those activities. If plans have changed from those originally proposed, please explain why.*
2. **NEXT STEPS.** *Describe key activities of the project team over the next 6 to 12 months. How will subsequent year funds be deployed to achieve the deliverables outlined for the upcoming year.*
3. **INTERNAL ENGAGEMENT.** *Describe any cross-departmental collaborations that have developed as a result of this project. Describe how these relationships are contributing to a culture of innovation at the institution.*
4. **CURRENT CHALLENGES.** *Describe any challenges the team is currently experiencing or anticipating. What are the project team’s plans to address and mitigate these challenges? Do you need any assistance with identifying solutions? If so, please explain.*
5. **EMERGING OPPORTUNITIES.** *Does the project team have any new and exciting opportunities on the horizon that they would like to share? If so, we would love to hear about it!*

**SECTION B. IMPACT TO THE SC INNOVATION ECONOMY**

1. **ECOSYSTEM COLLABORATION (EXTERNAL).** *Describe your engagement with industry or other external partners and how that engagement is complementing or accelerating the objectives of your project. How do you envision these relationships progressing over the next year? How do you envision these relationships over the long term?*
2. **INTELLECTUAL PROPERTY.** *List patent applications or other form of intellectual property related to the project that were filed or issued since award of the grant.*
3. **PUBLICATIONS and/or OTHER MEDIA RELATED TO PROJECT.** *List any published articles or other media that are associated with this project. Include a description and/or link to webpage.*
4. **FOLLOW-ON FUNDING.** 
   1. **FOLLOW-ON FUNDING, RECEIVED.** *List additional funding received by members of the project team that will be applied towards further development of the technology supported by this SCRA grant. Include funding source, amount, and date received.*
   2. **FOLLOW-ON FUNDING, PLANNED.** *List funding being pursued or to be pursued by members of the project team that will be applied towards further development of the technology supported by this SCRA grant. Include funding source, amount (expected), and decision date (expected).*

**SECTION C. CONCLUSION**

1. **ADDITIONAL COMMENTS (OPTIONAL).** *If you have any additional comments that you would like to share with SCRA, please provide them here.*

**DUE DATE: June 1, 2025**

**Submit reports to** [**academicinnovations@scra.org**](mailto:academicinnovations@scra.org)**.**

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| **BUDGET WORKBOOK**  *To enable easier data entry and tracking, a separate Budget Workbook spreadsheet is provided to capture expenses, cost share, and subaward information. This information has a later due date to enable end of year financial reporting.*  **DUE DATE: September 1, 2025** |